



Sunny Start Family Advisory Committee Meeting

Meeting Date:	Tuesday, February 10, 2009 1:00 – 3:00
Location:	Indiana State Dept of Health – 8C
Committee Chair:	Mary Jo Paladino
List of Participants:	Darla Cohen, Rebecca Kirby, Rylin Rodgers, Karen Kaeser, Mary Jo Paladino, Cathy Beard, Carol Erich, - Staff: Andrea Wilkes, Maureen Greer, Toni Harpster
Attachments	

Summary of meeting:

Spanish Calendar Update

Andrea Wilkes explained that 13,000 plus calendars have been printed. Copies can be requested by calling the Family Help Line. - A large amount of calendars will be distributed through the Healthy Families program. Mary Jo Paladino agreed to write a promotional paragraph/news release that can be sent to various organizations. Several of the participants commented on how needed this document is and that their constituency will benefit from it.

Financial Resource Fact Sheet Updates

Sixteen fact sheets are in the process of being completed; 6 of them in final form. Andrea is hoping to have hard copies of the fact sheets made by late spring. She asked for feedback on an ISDH folder that the sheets would go in.

There was also discussion around how the fact sheets would be posted to the Early Childhood Meeting Place. - - Carol Erich explained that since there are so many fact sheets it might not be possible to post them in the same manner that the calendar is posted. Andrea will discuss this with Michael Conn-Powers at a later date.

Wellness Passport Review

The group began to review the draft of the Wellness Passport that Carol Erich and Cathy Beard provided prior to the meeting. - - All recommended changes to the passport should be submitted to Carol Erich via e-mail

cnonas@indiana.edu or via fax at (812) 855-9630 by February 18th. Carol will make all of the necessary changes and submit to Toni by 2/20. The revised document will be sent to Andrea Wilkes who will then forward it to the appropriate people on the Medical Home committee for review. Toni and Maureen to draft an introductory paragraph for the passport by the next meeting.

There was concern about the format of the passport and how it will be saved to a USB or flash drive. Mary Jo Paladino explained that we would like to have the document available to print in an 8 ½ by 11 inch size and also would like to have some professionally printed in the passport size. As far as saving the data to the USB it should be very simple, in a PDF format where you can just enter the answers to your questions and save it for later use.

Carol Erich explained that it is difficult to create a PDF document where folks can enter information and then save it. It is easy to enter the information but when you go to save it, Adobe will not allow you to do so. After much discussion, it was decided that we would look into this as it may be the version of Adobe that is used by the University that is causing the problem. More information on this will be forwarded to the committee as soon as possible.

Special Health Care Needs Addendum

The draft of the Special Health Care Needs Addendum was produced by Maureen Greer who used the Special Needs passport completed by A.S.K. as a basis. Information that is included in the General Passport was removed to reduce duplication. The group found this format easy to read. Recommended changes should be sent to Maureen by 2/18 at mhmgreer@aol.com or via fax at 317-251-1510. Maureen will make the recommended changes and the document will be re-submitted to the group for review.

Next Steps

Changes to passports will be submitted by 2/18 to either Carol Erich or Maureen Greer.

Next meeting will probably be sometime in April to finalize the passport, etc.